

**SCHOOL BOARD OF SUMTER COUNTY
SAFETY COMMITTEE MINUTES**

Date: _____

TIME: _____

Location: _____ Chairman: _____

I. Attendees:

II. Old Business:

<u>Item</u>	<u>Responsibility</u>	<u>Status</u>
a. _____	_____	_____
b. _____	_____	_____
c. _____	_____	_____
d. _____	_____	_____
e. _____	_____	_____
f. _____	_____	_____
g. _____	_____	_____
h. _____	_____	_____
i. _____	_____	_____
j. _____	_____	_____

Comments: _____

III. New Business:

a. _____
b. _____
c. _____
d. _____
e. _____
f. _____
g. _____
h. _____
i. _____
j. _____

Comments: _____

IV. General Comment _____
